

Awards and Reporting - Fundamentals

As a volunteer service organization, GFWC clubs are encouraged to work with programs that help meet needs in their local communities. Choosing programs that impact the community and are of interest to members will help motivate members, and build teamwork. GFWC has a broad and open framework: Arts and Culture, Civic Engagement and Outreach, Education and Libraries, ESO, Environment, and Health and Wellness, as well as the GFWC Signature and Juniors Special Programs.

Research, plan, and implement project-based initiatives within the programs you choose. The GFWC-NC Admin Book includes ideas for projects in each program, but you are not limited to only the suggestions listed. Every club is unique and welcome to think outside the box. Make it yours and do it your way!

A project's goal or intent should determine program alignment. Here is an example:

- An art therapy project that emphasizes the therapeutic value of art: Arts and Culture
- An art therapy project to aid Veterans with PTSD: Civic Engagement and Outreach
- An animal-themed art therapy fundraiser to benefit endangered animals: Environment
- An art therapy project that helps special needs children focus attention: Education and Libraries
- An art therapy project to aid those with addiction or depression: Health and Wellness

Number of Projects is the number of projects and programs initiated by clubs to serve the community. They can include GFWC Affiliate Organizations, community partnerships, speakers at club meetings, visits to schools, nursing homes, etc.

Participating Members is the number of GFWC **Club** members participating in applicable projects.

Volunteer Hours is the amount of time that members worked on club sponsored and approved projects and programs. This includes the time spent telephoning, running errands, writing letters, reports, etc. Travel time may be included, EXCEPT for travel time to and from regular club meetings. Hours for club programs may be counted as the length of time of the program multiplied by the number of members present. Example: 1/2 hour program x 24 members present =12 hours.

Dollars Donated is the monetary amount given to projects. Please note that items or gift cards purchased by a club and then donated for a project are counted as dollars donated.

In Kind Donations reflect the monetary value for goods donated by club members, friends, partners, etc. for projects. Refer to the GFWC In-Kind Donations guide at www.GFWC.org for an estimated value of donated items.

Dollars Raised reflects the dollars earned from Fundraising projects.

Dollars Spent are costs incurred to achieve goals for the Communications & Public Relations, Leadership, Legislation and Public Policy, and Membership Advancement Areas.

Project Narratives should be 300 to 500 words each, for up to 5 projects, on a maximum of three (3) pages. They should accompany a completed Award Entry Form for submission.

GFWC Affiliate Organizations have established relationships with GFWC. Projects with affiliates should be submitted under the appropriate Program.

2022-2024 GFWC-NC President's Special Project: Mountains to Sea Trail - Projects for the President's focus area should be submitted under the appropriate CSP, Special Program or Advancement Plan.

2022-2024 GFWC-NC Director of Junior Clubs Special Project: NC C.A.R.E.S- Projects for the Director of Juniors' focus areas should be submitted under the appropriate CSP, Special Program or Advancement Plan. (Partnering with Envision Charlotte and NC Conservation Network.)

Entry submission provides the opportunity to highlight and share your successful programs, recognize the members who participated in them and Tell Your Club's Story!

ONE printed mailed or e-mailed entry should be sent to the appropriate Program Chairman using the contact information on the Award Entry form. The SSF Report and the Award Entries are due to the appropriate Chairman by February 1st.