

Awards and Reporting - Fundamentals

As a volunteer service organization, GFWC clubs are encouraged to work with programs that help meet needs in their local communities. Choosing programs that impact the community and are of interest to members will help motivate members, build teamwork, and achieve the program goals. GFWC's broad and open framework includes Arts and Culture, Civic Engagement and Outreach, Education and Libraries, Environment, Health and Wellness, as well as the GFWC Signature and Juniors Special Programs. These programs, along with the GFWC-NC Statewide Initiatives provide choices, ideas, tools and important resources.

Research, plan, and implement project based initiatives within the programs you chose. A project's goal should determine program alignment. Here is an example of project placement by its intent:

- An art therapy project that emphasizes the therapeutic value of art: Arts and Culture
- An art therapy project to aid Veterans with PTSD: Civic Engagement and Outreach
- An animal-themed art therapy fundraiser to benefit endangered animals: Environment
- An art therapy project that helps special needs children focus attention: Education and Libraries
- An art therapy project to aid those with addiction or depression: Health and Wellness

Number of Projects is the number of projects and programs initiated by clubs to serve their community. They can include GFWC Affiliate Organizations, partners in the community, speakers at club meetings, visits to schools, nursing homes, etc.

Participating Members is the number of GFWC **Club** members participating in applicable projects.

Volunteer Hours is the amount of time that members worked on club sponsored and approved projects and programs. This includes the time spent telephoning, running errands, writing letters, reports, etc. Travel time may be included, EXCEPT for travel time to and from regular club meetings. Hours for club programs may be counted as the length of time of the program multiplied by the number of members present. Example: 1/2 hour program x 24 members present =12 hours.

Dollars Donated is the monetary amount given to projects.

In Kind Donations reflect the monetary value for goods provided to projects. . Clubs can refer to the GFWC In-Kind Donations guide at www.GFWC.org for an estimated value of commonly donated items.

Communications & Public Relations, Leadership, Legislation & Public Policy, and Membership Advancement Plans: Dollars Donated is Dollars Spent to achieve Advancement Plan goals.

Fundraising Advancement Plan: Dollars Donated is Dollars Raised.

Project Narratives in the award entries allow clubs to provide more detail on the impact each project made in the local community and within the club. Each project narrative should be 300 to 500 words, with a 500-word maximum. In total, the narratives should not exceed three (3) pages, single-spaced, typewritten on 8-1/2 x 11" paper with 10-point font or larger. They should highlight Community Impact, Achievement Area Goals, Work Effort, and Member Involvement and accompany the completed award entry form for submission.

GFWC Affiliate Organizations have established relationships with GFWC. They offer tools and customized services: materials, speakers, kits, and/or additional information specifically designed for GFWC Clubs. They are aware of GFWC's specific needs and organizational structure, and they have a signed Memorandum of Understanding with GFWC. Projects with affiliates should be submitted under the appropriate Program.

2020-2022 GFWC-NC President's Special Project: She Elevates the World - Projects for the President's focus areas should be submitted under the appropriate CSP, Special Program or Advancement Plan.

Award Entry submission allows us to highlight and share your successful programs, recognize the members who participated in them and record our history. ONE printed mailed or e-mailed entry should be sent to the appropriate Program Chairman, Statewide Initiative, Chairman, or Advancement Plan Chairman, using the contact information on the Award Entry form. The CP& S Report and the Award Entries are due to the appropriate Chairman by February 1st.