

GFWC-NC Club Participation and Statistical Report (CP&S)

(Please copy form for future use.)

The Club Participation and Statistical (CP&S) Report Form is due to the GFWC-NC First Vice President by February 1st. Information contained in the report should cover club work completed January 1 through December 31.

Please observe the deadline as the GFWC-NC First Vice President must compile and forward all totals so the other GFWC-NC Officers and Committee Chairmen will have them for inclusion in their GFWC annual reports. Information contained in local reports is shared with the General Federation of Women's Clubs in this manner. This data, combined with that of thousands of other GFWC clubs, documents the work done by the organizations, reflects the importance of such work, and is significant in determining the influence the women of GFWC wield in their communities, country, and the world. These figures are most important when arranging future projects and programs with other organizations and in seeking sponsorships.

To qualify as an Honor Club, please complete the following:

- Update and return the computerized list of members and send in State dues to GFWC-NC Headquarters postmarked by **December 31st**.
- Complete and mail the CP&S Report Form to the GFWC-NC First Vice President postmarked by **February 1st**
- Provide monetary contributions to each of the GFWC-NC Funds indicated in the Special Designations Section of the GFWC-NC Remittance Form found in the Forms Section of the Administration Book or online at www.gfwcnc.org (**Note:** These contributions are those for the reporting year and must be forwarded to GFWC-NC Headquarters postmarked by **December 31st**)

General instructions for Reporting:

The following are guidelines for completing the CP&S Report. Complete the CP&S Report Form and mail as instructed on the form. **Please use whole numbers!**

Cross Submissions:

There is NO cross submissions among the Community Service Programs, Special Projects and Advancements. Example: You cannot list a domestic violence project under both Home Life and the Domestic Violence program. **EXCEPTIONS:** The projects listed in SECTION 3 must also be included in the SECTION 1 numbers.

Note: For Award Entries – See the Awards section of the Administration Book for specific awards that may include information from other areas.

Number of Projects:

The Number of Projects is the numerical account of the programs and projects initiated and participated in by the clubs. Clubs should report the number of projects sponsored by their club; this includes activities held outside a club meeting and at a club meeting. This can include speakers at club meetings.

NOTE: Partnership numbers listed separately.

Volunteer Hours:

Volunteer Hours is the amount of time that members worked on club approved programs and projects. Clubs should report total time involved in projects and programs sponsored and/or supported by the local club. This includes the time spent telephoning, running errands, writing letters and reports, etc. Travel time may be included, except for travel time to and from regular club meetings. Hours for club programs may be counted as length of time of the program multiplied by the number of members present (ex: ½ hour program x 24 members present = 12 hours).

Dollars Donated:

Dollars donated is the monetary amount given to the programs and projects by the club. Clubs should report the total amount of money donated for participation in, and funding of, programs and projects. This is funds from the club's accounts, not clubwomen's personal accounts.

In-Kind Donations:

In-Kind Donations reflect the monetary value for goods provided to the programs and projects by the club. It also includes money donated, gift cards or goods donated by club members. Clubs should report the monetary values for goods provided. This does not include mileage.

<https://www.gfwc.org/wp-content/uploads/2018/08/In-Kind-Donation-Guide-2018.pdf>

2019 GFWC-NC Club Participation and Statistical Report (CP&S)

CLUB NAME	GENERAL/JUNIOR/JUNIORETTE
ADDRESS/CITY	DISTRICT
CLUB PRESIDENT'S NAME	PHONE #/EMAIL ADDRESS

SECTION 1 – GFWC Projects, CSP & Advancements: Please *exclude* Partnership totals from the general project totals.

GFWC & GFWC Specific Project Reports		Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
GFWC Signature Program: Domestic Violence Awareness & Prevention	Domestic Violence Projects & Programs				
	Partnership: Prevent Child Abuse America				
GFWC Juniors' Special Program: Advocates for Children	Advocate For Children Projects & Programs				
	Partnership: March Of Dimes				
	Partnership: St. Jude Children's Research Hospital				
Community Service Programs					
Arts	Arts Projects & Programs				
Conservation	Conservation Projects & Programs				
Education	Education Projects & Programs (Excludes Partnership)				
	Partnership: Hugh O'Brian Youth Leadership (HOBY)				
Home Life	Home Life Projects & Programs (Excludes Partnership)				
	Partnership: Canine Companions				
International Outreach	International Outreach Projects & Programs (Excludes Partnerships)				
	Partnership: Heifer International				
	Partnership: Operation Smile				
	Partnership: U.S. Fund For UNICEF				
	Partnership: United Nations Foundation (Shot@Life)				
Public Issues	Public Issues Projects & Programs				

GFWC Advancement Areas	Number of Projects	Volunteer Hours	Dollars Spent	
Communications and Public Relations				
Leadership				
Legislation/Public Policy				
Membership				
	Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donation
Women's History and Resource Center (WRHC)				
	Number of Projects	Volunteer Hours	Dollars Raised	
Fundraising & Development				
GFWC Endorsed Fundraiser Project: Flower Power				
GFWC Endorsed Fundraiser Project: Terri Lynn Foods				
	Volunteer Hours	Books Read		
Epsilon Sigma Omicron (ESO)				

CLUB NAME: _____ DISTRICT: _____

SECTION 2 – Social Media:

Club Social Media Information – Please provide the following information should your club participate in social media:	
Website:	_____
Facebook:	_____
Twitter:	_____
Instagram:	_____
Other	_____

SECTION 3 – GFWC-NC State President and Junior Projects: GFWC-NC continues to keep track of current and past State Initiated Projects. This information will be reported to GFWC. The continued club support of these projects is appreciated. The totals in Section 3 **must** be included in the totals of **Section 1**. But they also need to be listed separately in Section 3.

2018-2020 GFWC-NC State Projects				Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
GFWC-NC 2018-2020 Special Projects	GFWC-NC Director of Junior Club's Special Project: Thriving Children						
	GFWC-NC State Juniorette President's Special Project						
	GFWC-NC President's Special Project: Healthy Women (tallies below)						
				# of Miles	Wellness Exam	Breast Exam	Gyn Exam
GFWC--NC President's Special Project Club Tallies							
				Dental	Rainbow	Water	

GFWC-NC State Initiated Projects		Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
Arts	ArtFest				
	Arts Festival				
Conservation	NC Aquarium Society				
	NC State Museum of Natural Sciences				
	NC Zoological Park				
	Blue Ridge Parkway Foundation				
Home Life	NC Boys & Girls Home				
	Girls on the Run				
	Victory Junction Gang Camp				
	Children's Home Society				
	NC Developmental and Neuro-Medical Treatment Centers				
Junior's Special Project	Emergency Medical Services for Children				

SECTION 4 – GFWC 7 Grand Initiatives: Totals only please

of trees planted by club during Arbor Day _____ # of Dr. Seuss books donated to local inner city programs _____
 # of projects done for the women in the military _____ # of Dr. Seuss books donated to GFWC for distribution _____
 # of pairs of shoes donated to Soles 4 Souls / Nike _____ # of projects done on Martin Luther King Day, 1/21/2019 _____

Postmarked by February 1st

All Clubs (General, Junior, and Juniorette) Mail CP&S Form to:
 Helen Richie, GFWC-NC First Vice President
 12446 Woodbend Drive, Matthews, NC 28105 704-577-2763
helenrichie@gmail.com

Juniorette Clubs will also mail a copy to:
 Jennifer Smith, GFWC-NC Juniorette Chairman
 326 Courtland Court, Kannapolis, NC 28081 704-793-3513
smithjen75@gmail.com